

# Delegated Decision Notification Form

(Guidance on completion overleaf)

<b>1. Subject</b>	<b>Planning Application Ref:</b> 126581/FU/2020 Change of use from dwelling house (Use Class C3) to residential accommodation for disabled adults (Use Class C2)
<b>2. Decision</b> including:  (a) details  (b) reasons  (c) alternatives considered and rejected	<p>The application is <b>approved</b> for the reasons and subject to the conditions set out in the Planning Officer Report and the Late Representations Report.</p> <p>At the outset of the meeting, the Chair asked that the determination of all matters before the Chief Executive today be paused, and instead be referred to a virtual meeting of the planning committee. He explained that there is a system now in place which will allow such a meeting to go ahead in July.</p> <p>In respect of Kempsford Close matter, he explained that there was some capacity within supported accommodation in the city and therefore he felt there was no urgency to determine this today. It could reasonably be deferred and considered by committee in July.</p> <p>In respect of the Deansgate matter, the Chair explained that there was some interest by local residents and by Ward Members. They should be able to make their points in person, and so it would be reasonable to defer this to the July committee</p> <p>In respect of the Back Turner Street matter, he explained that there was some controversy to the previous (permitted) scheme at this site. The committee had originally refused permission for the development, but had changed its mind for three reasons:</p> <ul style="list-style-type: none"> <li>• The old soap factory building was being retained as part of the development</li> <li>• A contribution to improvements in the area was being made</li> <li>• A small pocket park was being incorporated into the proposals</li> </ul> <p>He felt that the economy had shrunk as a result of the pandemic and it wasn't clear what the demand for office space would be.</p> <p>The Chair considered it was wrong and unfair to ask the Chief Executive to determine these when a virtual committee meeting is so close to being held, as she could be subjected to unfair adverse comment in the media.</p> <p>He felt that there was not a lot of pressure to determine these matters today, and the items before the Chief Executive could be deferred to the next committee meeting, which was likely to be on 30 July.</p> <p>The Chief Executive understood the context and acknowledged the desire to protect the integrity of the Chief Executive's position. She considered the reasons given for deferring these matters, together</p>

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	<p>with the risks involved in doing so. The Chief Executive did not consider there was sufficient justification in what had been said to defer everything at this stage. However, she would consider each item individually in case the particular circumstances of the individual cases gave rise to a need to defer their determination.</p> <p>Turning to this particular matter, Officers explained that there were two late representations, but no new issues were raised and all residents' concerns were covered in the report. There are no specific concerns around the traffic position, and so the recommendation is to approve. The Ward Members, Cllrs Andrews and Rawlins are supportive of the application in principle but ask that concerns raised by residents are considered and addressed.</p> <p>The Chair confirmed that the Ward Members had written in. The Chair requested a site visit, in order for the decision-maker to get a feel for the impact of this proposal on the community. If developments such as those proposed are not extremely well-managed and have adequate space around them, then they can cause a lot of difficulty for local people.</p> <p>Officers advised that they did not consider there to be sufficient planning justification for a site visit. The report covers all the relevant issues. The proposal is a 4-bed house, with no external alterations, and no specific issues are anticipated. The Supported Needs Monitoring Group support the proposal. The only real issue raised is car parking, and experience indicates that this is unlikely to be a problem.</p> <p>The Chief Executive considered that there was not sufficient justification for a site visit. The residents' concerns, particularly around parking, were understood from the report. The issue was more one of the need for management of the site, rather than being a planning consideration. The type of accommodation is desperately needed.</p> <p>The Chair questioned the urgency of the requirement for such accommodation. He cited a report from earlier in the week, to another Council committee, in which it had been stated that there was capacity in this type of supported accommodation, with 10 properties comprising of empty homes, MTF or MLCO/MCC direct provision and a children's service with CQC registration.</p> <p>The Chief Executive considered that this related to a different kind of provision. Further, there is a need for the type of accommodation proposed and it is in line with strategy.</p> <p>The Chief Executive considered that there was no planning reason to justify refusing or deferring this matter, after considering all relevant issues decided to approve the application</p>
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<b>3 Name of Executive Member / Committee Chair and Vice Chair consulted ( as appropriate)</b>		Chair: Basil Curley  (The Vice-Chair was unavailable for consultation on this decision)
<b>4. Reports</b>	Please attach the report or reports (or part only if contains confidential / exempt information) provided to the decision maker:  Planning Officer Report and Late Representations Report attached	
<b>5. Background Papers</b>	Please attach the background papers provided to the decision maker N/A	
<b>6. Declaration of Conflict of Interest by any Councillor Consulted</b> (including Executive Members)	Interest declared? None  Councillor's name:  Date and details of dispensation given by the Chief Executive (if any):	
<b>7 Contact Person</b>	Name: Julie Roscoe	
	Telephone number (external): 0161 234 4552	Email: j.roscoe@manchester.gov.uk
<b>8. Decision Maker / Authorised Signatory</b>	Name: Joanne Roney	Role Title: Chief Executive
<b>9. Date Of Decision</b>	25 June 2020	

(Please return by email from Decision Maker's email account to [gssu@manchester.gov.uk](mailto:gssu@manchester.gov.uk) cc Jacob Morris-Davies)

# Delegated Decision Notification Form

## Guidance

This form must be completed when a decision has been taken by an officer under delegated powers and relates to:

- All Executive decisions, meaning all decisions not specifically the responsibility of full Council or a Council committee (see note 1) but excluding operational and administrative decisions relating to day to day work and key decisions ( for which please use form D3 )
- Non-executive decisions (meaning all decisions specifically the responsibility of full Council or a Council Committee) excluding operational and administrative decisions relating to day to day work but including specific delegations and general delegations that have the effect of:
  - granting a permission or licence;
  - affecting the rights of an individual; or
  - awarding a contract or incurring expenditure which materially affects the Council's financial position (see note 2).

The completed form and the reports referred to in must be submitted to the Governance and Scrutiny Team ([gssu@Manchester.gov.uk](mailto:gssu@Manchester.gov.uk)) and will be published on the Council's website, the report and background papers will be made available for public inspection.

**Note 1** - For more details of executive/non executive decisions see Part 3 of the Council's Constitution.

**Note 2** - E.g. licensing/planning decisions.

## The Form

**1. Subject** - A brief title should be inserted here..

**2. Decision** - Care must be taken not to disclose confidential or exempt information. For more information regarding categories of confidential/exempt information see Part 4 Section B of the Council's Constitution.

**3.Report considered-**To ensure decisions are robust and can withstand challenge Reports should contain all relevant information to enable decision making to be made in accordance with the decision making principles in Article 13.2 of the Constitution ie

- (a) Proportionality (meaning the action must be proportionate to the results to be achieved);
- (b) Due consultation (including the taking of relevant professional advice);
- (c) Respect for human rights;
- (d) Presumption in favour of openness;

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- (e) Clarity of aims and desired outcomes;
- (f) Due consideration to be given to alternative options;
- (g) Reasons for the decisions to be given provided there is no breach of confidentiality.

**3.** Insert the name of the Executive Member consulted (where the decision is an Executive Decision). If a non- executive decision insert the name of the Chair and Vice- Chair of the relevant Committee,

**4. Background Papers** - Background papers are documents, other than published works, that contain any facts or matters on which the decision or an important part of the decision was based and were relied on in making the decision.

**5. Declaration of Conflict** - This relates to any conflict of interest or disclosable pecuniary interest declared by a member of the Council consulted in relation to the decision.

**6. Contact Person** - This should be the officer dealing with the matter on a day to day basis.

**7. Decision Maker** - This should be the actual decision making officer and not the contact person unless they are the same person and not the Executive Member / other member who was consulted.